



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
www.penmetparks.org

## STUDY SESSION MINUTES

Monday, April 8, 2019, 5:00pm

Sehmel Homestead Park Volunteer Vern Pavilion (10123 78<sup>th</sup> Ave NW, Gig Harbor, WA 98332)

**Call to Order:** The meeting was called to order by Commissioner Hill at 6:16pm.

**Commissioners Present:**

Maryellen (Missy) Hill  
Amanda Babich  
Steve Nixon (by phone)  
Kurt Grimmer

**Commissioners Absent:**

Todd Iverson (excused)

**Citizens:**

Julie Tappero  
Scott Gray

**Staff:**

Glenn Akramoff  
Eric Guenther  
Chuck Cuzzetto  
Jessica Smiley

**ITEM 1 Approval of Agenda**

**ITEM 2 Presentations**

**2.a Staff Report: Website**

Chuck Cuzzetto and Randall Southam from Southam Creative presented a preview of the new website for the District.

**ITEM 3 Board Discussion**

**3.a Website**

Board members engaged in a discussion about the new website and gave recommendations of certain items they hope to be integrated: search bar on main page, an active calendar with upcoming events, policies added, sidebar for suggesting other programs or parks, and the ability to add a photo when using the Contact Us feature.

**ITEM 4 Adjournment**

Commissioner Hill adjourned the meeting at 5:58pm.

**APPROVED BY THE BOARD ON:** 4/22/19

**President**

Submitted by: *Jessica Smiley* ☺

**Clerk**



# Peninsula Metropolitan Park District

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## REGULAR MEETING MINUTES

Monday, April 8, 2019, 6:15pm

Sehmel Homestead Park Volunteer Vern Pavilion (10123 78<sup>th</sup> Ave NW, Gig Harbor, WA 98332)

**Call to Order:** The meeting was called to order by Commissioner Hill at 6:16pm.

**Commissioners Present:**

Maryellen (Missy) Hill  
Amanda Babich  
Steve Nixon (by phone)  
Kurt Grimmer

**Commissioners Absent:**

Todd Iverson (excused)

**Staff:**

Glenn Akramoff  
Eric Guenther  
Jessica Smiley

**Citizens:**

Julie Tappero  
Scott Gray  
Heath Heikkila  
Jeff Wenrich

### REGULAR MEETING AGENDA:

**ITEM 1 Approval of Agenda**

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Babich. Agenda was approved with a 4-0 vote.

**ITEM 2 Citizen Comments**

Heath Heikkila, local citizen and board member of Harbor Soccer Club gave testimony to support lighting the turf field at Sehmel Homestead Park.

Jeff Wenrich, President of Harbor Soccer Club gave testimony to support lighting the turf field at Sehmel Homestead Park and strong partnership between the District and the soccer club.

**ITEM 3 Presentations**

**3.a Executive Director Report**

Glenn Akramoff brought attention to the staff report submitted in the agenda packet and gave updates to the Board. Next study session will focus on the recreation center project. Board and Staff will receive regular updates from the Executive. Glenn Akramoff asked Commissioners if he has approval to make recommended formatting changes to the Agenda for more ease of access for citizens, and Board gave consensus approval.

**3.b President's Report**

Commissioner Hill gave a warm welcome to the new Interim Executive. Commissioner Hill gave updates on meetings regarding senior programs in the community that Commissioners attended.

**ITEM 4 Consent Agenda**

**4.a Approval of Meeting Minutes:** 3-4-19 Regular, 3-18-19 Regular

**4.b Approval of Vouchers:** ▪ \$63,868.91 ♦ Reference numbers: V2019101- V2019122

**4.c DeMarche contract for Interim Executive**

**4.d Approval of Consent Agenda**

Commissioner Babich made a motion to approve the consent agenda. Commissioner Grimmer seconded the motion. After no discussion, the motion passed 4-0.

**ITEM 5 Old Business**

**5.a Women’s Wellness Expo**

Glenn Akramoff gave an update about the Women’s Wellness Expo scheduled for July 13. The director of the event will be on a personal services agreement, attendance will be managed for capacity of Sehmel Homestead Park, sponsorships are strong and the massive volunteer effort will ease burden on staff. There was no discussion or action.

**ITEM 6 New Business**

**6.a R2019-04 PEG Grant: Master Gardeners**

Eric Guenther presented the PEG Grant application for the Master Gardeners irrigation and signage project at the Heritage Garden at Sehmel Homestead Park. After a brief discussion, Commissioner Grimmer made a motion to amend the Resolution by adding “signage,” and approve R2019-04 and authorize up to \$1,600 for the Master Gardeners irrigation and signage. Commissioner Babich seconded the motion; with no further discussion the motion passed 4-0.

**ITEM 7 Comments by Board/Subcommittee Reports**

Commissioner Hill gave staff direction to change both Key Bank and Bank of America signature card signing authority to Commissioners Hill, Babich, and Nixon.

**7.a Community Center (Nixon/Babich)**

Commissioner Hill tabled this item until next meeting on April 22.

**7.b Marketing (Grimmer)**

Commissioner Grimmer gave update from first meeting with Chuck Cuzzetto.

**7.c Fundraising (Hill)**

No update.

**ITEM 8 Next Board Meeting: Monday, April 22, 2019 (Study Session) and Monday, April 22, 2019 (Regular)**

**ITEM 9 Executive Session: none**

**ITEM 10 Adjournment**

Commissioner Hill adjourned the meeting at 6:44pm.

**APPROVED BY THE BOARD ON:** 4/22/19

  
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**President**

Submitted by: *Jessica Smiley* ☺

  
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**Clerk**